



Registration

Workshops are open to businesses based in the Belfast City Council area only.

All events are free of charge but advance registration is essential.

Places to attend are limited and will be allocated on a first come basis.

Registered businesses will be contacted before each workshop session to identify level of procurement knowledge.

For more information and to register for these workshops please email the Economic Development Unit at economicdevelopment@belfastcity.gov.uk or alternatively call **028 9027 0482**

 www.facebook.com/belfastbusinessinfo

 www.twitter.com/belfastcc



Procurement Workshops

Linking your business to new opportunities



Procurement Workshops

Want to learn more about public sector procurement and the opportunities within it?

Then come along to one of our procurement workshops where experts will guide you through processes and opportunities associated with procurement.

We are offering a series of workshops on the following topics:

An Introduction to Procurement with Belfast City Council

Focusing exclusively on the council's approach to purchasing goods and services, this workshop will give participants:

- an overview of our procurement process;
- information on how to find out about upcoming tender opportunities; and
- an insight into how to use the council's procurement portal eSourcing.

A specific session for the construction sector has also been organised, please see facing table for details.

The Practicalities of forming Consortia and Joint Ventures

Through consortium building businesses can increase their capacity to respond to and deliver public sector contracts.

This workshop will provide participants with information on:

- how and when consortium building is appropriate;
- the practical steps to take in building relationships; and
- how to develop responses to procurement opportunities as a consortium.

Workshop Dates 2013 - 2014

Title of Workshop	Date	Venue
Introduction to procurement with Belfast City Council	Tuesday 24 September 2013 9am - 4.30pm	Work West Social Economy Village 1a Hannahstown Hill Belfast BT17 0XF
Consortia Building	Thursday 24 October 2013 9am - 4.30pm	Malone Lodge Hotel 60 Eglantine Avenue Belfast BT9 6DY
Introduction to procurement with Belfast City Council (Construction Sector)	Tuesday 26 November 2013 9am - 4.30pm	Skainos 239 Newtownards Road Belfast BT4 1AF
Consortia Building	Tuesday 28 January 2014 9am - 4.30pm	Reception Hall, City Hall Donegall Place Belfast BT1 5GS
Introduction to procurement with Belfast City Council	Tuesday 25 February 2014 9am - 4.30pm	Crumlin Road Gaol 53-55 Crumlin Road Belfast BT14 6ST
Consortia Building	Tuesday 25 March 2014 9am - 4.30pm	Spectrum Centre 331 Shankill Road Belfast BT13 3AA
Introduction to procurement with Belfast City Council	Tuesday 29 April 2014 9am - 4.30pm	Malone House Barnett Demesne Belfast BT9 5PB